**Orlando Section**



**Executive Committee Meeting**

**January 12, 2016**

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| **EXCOM Meeting Dates for 2016** |
| JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
| 12 | 9 | 1 | 12 | 10 | 14 | NM | 9 | 13 | 11 | 8 | 13 |

**Chair Call To Order -** Ravi Rajaravivarma at 1900 Hours, Quorum in attendance.

**ExCom Member Attendees:** Lynn Guthrie, Ravi Rajaravivarma, Scott Clary, Joseph Lias, Rui Tang, Jorge Medina, David Flinchbaugh

**Location:** Fashion Square Mall, 3208 East Colonial, Orlando FL

**Proxy Notification**: Michael Orlovsky, Senior Member-IEEE presented proxy to Chair or his delegate.

**Meeting Agenda**

Chair - Welcome vrajaravivarma@valenciacollege.edu Ravi Rajaravivarma

* The next two meeting will be held February 9, 2016 Tuesday @ 6:30 PM at UCF Main Campus Business Administration I Building BA1 Room 209. The March meeting is planned to be held at Valencia College on March 1, 2016.

Vice Chair – Open Items to be discussed lynguthre@ieee.org Lynn Guthrie

* Section picnic date proposal is April 16, 2016. Location TBD.
* SoutheastCon-2016 student support is in the budget. An appeal for student support should be made on behalf of the section Executive Committee.

Secretary – Minutes Review JLias@ThorntonandLias.com Joseph Lias

* **Note:** Please provide monthly meeting reports via email no later than 1 week after the meeting. Otherwise the report will not get in the meeting notes for that month.

Treasurer rui.tang.phd@ieee.org Rui Tang

 **January Monthly Financial Report:**

|  |  |
| --- | --- |
| **IEEE CBRS Checking and Savings Account** |   |
| IEEE CBRS Checking Account |   |   |
| Opening Balance | Dec 1, 2015 | 23,679.71$ |
| Interest Income | Dec 2015 | 6.17$ |
| Checks Paid Out | Dec 2015 | 339.95$ |
| Credit Card Transactions | Dec 2015 | 197.58$ |
| IEEE Transfer |  | 306.00$ |
| **Closing Balance** | Dec 31, 2015 | 23,454.35$ |
| **Long Term Savings** | Dec 31, 2015 | 123,292.92$ |

**CHAPTER REPORTS**

**AESS** (Aerospace and Electronics Systems ) **Chris Geiger**

**AP/MTT** (Antennas & Propagation/Microwave Theory & Techniques) **Tianjiao Li**

**C** (Computer) **Sumit Jha**

**CSP** (Communications/Signal Processing) **Lynn Guthrie**

*Announcing appeal for candidates for the International Conference on Acoustics, Speech and Signal Processing (ICASSP [*[*http://www.icassp2016.org*](http://www.icassp2016.org)*]) from 20-25 March 2016 in Shanghai. Both email appeal and website posting planned.*

**CPMT** (Components, Packaging, Manufacturing Technology) **Scott Clary**

Local, State, and International Science Fairs seeking volunteer judges:

* **2016 Dr. Nelson Ying Orange County Science Exposition** – Friday, February 12, 2016 from 8:00 AM until 12:30 PM (snacks provided)
	+ Foundation Academy Elementary School, Winter Garden, FL
	+ Registration and More Information:  <http://www.yingexpo.com/judgegen.htm>
* **2016 Seminole County Public Schools Regional Science, Math & Engineering Fair** – February 13, 2016 from 8:00 AM until 3:00 PM (lunch provided)
	+ Seminole Towne Center, Sanford, FL
	+ Registration and More Information:  Contact Stan Palmer, Science Fair Director at  stanley\_palmer@scps.k12.fl.us or 407-320-0362
* **2016 Orlando Science Center Science Challenge** – Saturday, March 19, 2016 from 7:30 AM until 2:00 PM (lunch provided)
	+ Orlando Science Center, Orlando, FL
	+ Registration and More Information:  Contact Marty Galassini, Judging Coordinator for the OSC Science Challenge at Martin8367@aol.com or 407-349-9715
* **2016 Florida State Science and Engineering Fair** – Wednesday, March 30, 2016 from 8:00 AM until 5:00 PM (snacks and lunch provided)
	+ Lakeland Civic Center, Lakeland, FL
	+ Registration and More Information:  <http://www.ssefflorida.com/judging.html>
* **2016 International Science and Engineering Fair** – Tuesday and Wednesday, May 10 – 11, 2016 (snacks and meals provided)
	+ Phoenix Convention Center, Phoenix, AZ
	+ Registration and More Information:  <https://student.societyforscience.org/grand-award-judges>

**CSRASMC** (Control Systems/Robotics & Automation/Systems, Man and Cybernetics) **Donghui Wu**

**ED** (Electron Devices) **Wei Liang**

**Photonics** **Shin-Tson Wu**

**PES/IAS/PELS** (Power Energy/Industry Applications/Power Electronics) **Simon Echeverry**

**Valencia Students Wesley Doninsky**

**Devry Students Robert Buckels**

**UCF Students Akash Jinandra**

**UCF Photonics Yuan Jiamin**

**AFFINITY GROUP REPORTS**

**CN (**Consultants Network) **open**

**Junior Past Chair Michael Orlovsky**

**Young Professional Affinity Group** **Xin Deng (Crystal)**

**Life Member** **David Flinchbaugh**

**WIE** (Women in Engineering) **Parveen Wahid**

**UCF Student WIE** UCF (Women in Engineering) **Maryory Urdaneta**

**COMMITTEE REPORTS**

**Awards** **Michael Orlovsky**

**Bylaws/Communications/Publications** **Jorge Medina**

http://ewh.ieee.org/r3/orlando/

Orlando Section Bylaws require review and suggestions on any necessary updates. A Bylaw/Addendum review committee formation motion will be presented to the section Executive Committee.

**OLD/NEW BUSINESS**

**OLD BUSINESS:** Minutes from last month reviewed and approved.

**NEW BUSINESS:**

* A motion was made by Jorge Medina to form a Section By-Laws review committee. After discussion, the motion was unanimously carried by those present. The following members volunteered to serve on the committee:
1. Jorge Medina
2. Lynn Guthrie
3. Scott Clary
* A motion was made by Lynn Guthrie to form a Section Financial Audit committee. After discussion, the motion was unanimously carried by those present. The following members volunteered to serve on the committee:
1. Chris Nergard
2. Lynn Guthrie
3. Masood Ejaz

**ADJOURN: 2015 Hours**

**Addendum**

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|  | **Guest Data** |
|  | ***First*** | ***Last*** | ***Affiliation*** | ***Email Address*** |
|  | Steve | Hepburn | Member | shepburn19@cfl.rr.com |
|  | Masood | Ejaz | Valencia College IEEE Advisor | mejaz@valenciacollege.edu |
|  | Chris | Negard | Member | cnegard@ieee.org |
|  | Greg | Gilmore | Member | ggilmore@ieee.org |
|  | Gamini | Buwwoiu | Member | gaminib@ieee.org |